

Programs/Classes/Camps FAQs

Where is my class located?

- The location of your program is included on season flyers or brochures under the class description.
- It is also on the CommunityPass class registration receipt.
- Please visit this webpage for details and directions to town facilities and fields:
<https://www.newprov.org/recreation/parks-facilities/>

What is the ratio of instructors to registrants for youth classes/camps?

- Program ratios are set and adhered to in order to ensure the safety of participants.
- Since this number varies from age to age and class to class, please call the office at (908) 464-4430 to inquire about a specific program.

Do you offer financial support for Recreation programs?

Yes. New Providence residents will not be denied participation in a NP Recreation program because of inability to pay the registration fee. To qualify for assistance, participants must provide a copy of their approved “free” or “reduced” school lunch letter which is issued by the New Providence Board of Education (908-464-9050). Please call the office for more information.

If a class is cancelled, how/when is a make-up class scheduled?

- In most cases, the make-up class will occur on the next class day after session dates are completed (for example, a Saturday class runs for five weeks, ending on Saturday, May 8 - the make-up date would be Saturday, May 15.)
- Please include the make-up date in your plans in case it is needed – a class credit or refund will not be provided if you cannot attend the make-up.
- If NP Rec is unable to schedule a needed make-up class, a credit will be applied to your CommunityPass account.

Can I withdraw my child from a class after it has started?

Programs

- Withdrawals must be requested via the Recreation Department at least two (2) business days BEFORE the first session of a class. A \$20 Withdrawal Fee (beginning summer 2022) will be charged. Please note the special refund policies for Preschool-Kindergarten classes and out-sourced programs as stated below.
- PRESCHOOL-KINDERGARTEN CLASSES: Withdrawals must be requested via the Recreation Department within two (2) days AFTER the second session. A \$20 Withdrawal Fee (beginning summer 2022) will be charged. No refunds will be given once the third session of a class/program has occurred.

Team Sports Leagues

- All leagues EXCEPT Basketball Fundamentals:
 - A \$20.00 late fee will be charged after the registration deadline for all leagues EXCEPT Basketball Fundamentals (see below)
 - Specific no-refund dates are set with each season. No refunds once the season has begun.
- Basketball Fundamentals (Grades 1 & 2):

- A \$10 late fee will be charged after registration deadline
- No refunds after 2nd Saturday session.

Summer camps/programs

- Withdrawals must be requested at least two business days before a class/program begins (except where noted below). No refunds after the start date of a program. Please note special refund policies for STEAM and Teen Venture Camp, as stated below.
 - STEAM.: No refunds after June 1.
 - TEEN VENTURE CAMP: No refunds after June 1.
- If a participant wishes to withdraw after the deadlines noted above and a replacement is found, the withdrawing participant will receive a refund less the \$10.00 processing fee per program.

What is the weather cancellation policy?

Cancellation Information, as soon as it is available, will be:

- Posted on the Recreation Facebook page at: <https://www.facebook.com/NPRecreation>
- Emailed to program participants using the emails provided on your CommunityPass account.
- Every effort will be made to send the email at least an hour before the program begins.
- For Winter Basketball, cancellations will be posted on the season website at www.leaguelineup.com/newprovbasketball.

Week-day cancellations related to New Providence Public Schools:

- If the New Providence Public Schools are closed due to inclement weather - ALL Recreation programs, sports and classes are cancelled for the entire day and evening.
- If the New Providence Public Schools have a delayed opening due to inclement weather - only morning programs, sports and classes are cancelled and afternoon/evening programs, sports & classes are held as scheduled.
- If the New Providence Public Schools have an early dismissal due to inclement weather - ALL Recreation programs, sports and classes are cancelled for the remainder of the day and evening.

General weather cancellations:

- Weather conditions are evaluated by Recreation on an hourly basis.
- Please check the weather hotline and/or your email before heading to a program if the weather looks questionable - just because a morning program ran, doesn't mean the remaining programs for the day will run.

Fields Conditions cancellations:

- The NP Dept. of Public Works assesses field conditions, checks weather predictions, and recommends whether to cancel. Cancellations are made when conditions are unsuitable or unsafe for play and to protect the long-term playability of town fields.
- The decision to cancel will be made by 3:30pm.
- In the event of cancellations, the hotline (908-464-0600) and the season Web site (www.leaguelineup.com/newprovbbaseball) will be updated by 3:30PM.
- An e-mail will also be sent to all league/class/camp participants.
- *Should weather conditions deteriorate AFTER 3:30pm, the decision to cancel is at the discretion of individual team coaches. Coaches have been provided with team contact information.*

